



# Santa Barbara Foundation Investment Process

## Santa Barbara Foundation Board of Trustees

As fiduciaries of the investment program, the Board of Trustees is responsible for the care and protection of the foundation's assets. They establish the foundation's investment objectives and guidelines, determine acceptable risk tolerances, and delegate necessary authority to the investment committee to implement the investment program.

## Investment Policy Statement

## Investment Committee

This committee is composed of professionals with expertise in investments, business, and finance. They create an investment policy document that provides the framework and structure for our entire investment process. The board approves this document. The committee makes implementation decisions with assistance from our investment advisor team and staff. They approve all manager changes, recommend asset allocation changes to the board, and regularly monitor the portfolio's performance.

## Santa Barbara Foundation Staff

Staff is responsible for daily implementation of committee and board decisions. They manage and monitor all aspects of the investment process. Staff coordinates all communication between the committee, the investment advisor team, and trustees. They direct all rebalancing actions, manage cash flow, and oversee the custodian. Staff prepares all audit documents, completes new manager documents, reconciles performance data, prepares fund accounting reports, and acts as liaison to fund holders.

## Investment Consultant Team

The consultant is the lead team responsible for development and oversight of entire investment process. This team makes recommendations to the committee regarding investment policy, asset allocation, and manager selection. They provide performance reports, special studies, and analysis of managers. They act as fiduciaries in this role.

## Custodian

Our custodian holds the actual investment assets. They provide daily and monthly accounting reports, and execute certain trades and most settlements. Cash flow transactions are handled by the custodian. Foundation staff is responsible for management of the custodian.

## Investment Managers

Managers are hired to implement specific aspects of investment program. Managers provide monthly performance reports. The investment advisor team coordinates with the managers routinely.