



## 2019 Community Disaster Relief Fund – Phase II Distribution

### What is the Community Disaster Relief Fund?

With both natural and man-made disasters occurring more frequently and with greater severity, the need for financial resources to support nonprofit and government response and recovery efforts is growing exponentially. The Community Disaster Relief Fund at the Santa Barbara Foundation is built to address this need and is activated in the aftermath of an emergency to support nonprofit organizations in short-term and long-term recovery.

Over a year ago, Santa Barbara County was impacted by the Thomas Fire and 1/9 Debris Flow. Our communities are still working to recover and rebuild as well as manage the trauma and stress from such a catastrophic event. To provide the financial assistance to organizations actively engaged in recovery efforts, the Community Disaster Relief Fund was activated. This grant cycle is the second distribution of funds by the Santa Barbara Foundation with generous support from individual donors and local, statewide and national foundations.

### Types of Support

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The second distribution of funds from the Community Disaster Relief Fund will prioritize the following activities related to long-term disaster recovery efforts:

- Reconstruction and rebuilding projects and programs for low to moderate income families and nonprofit organizations that experienced significant damage, partial or total loss of property;
- Economic and business recovery projects and programs including education and outreach, financial assistance, or technical assistance; and
- Emotional and spiritual care including education and outreach, individual and group therapy, as well as other specialized services.

Funding opportunities are also available for disaster mitigation and preparedness projects and programs including, but not limited to, the following:

- Facilitation of public education and outreach including Community Emergency Response Team (CERT), Spanish CERT and Listos trainings and workshops;
- Development of organizational emergency and business continuity plans as well as volunteer management plans; and
- Strengthening of community or countywide collaborations.

## Funding Amounts and Duration

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The maximum award for a grant from the Community Disaster Relief Fund is **\$25,000**. The grant period is up to one year from the award date. A final report is required and is due within 13 months of the grant award, preferably no later than 30 days following the project completion.

## Eligibility Requirements

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- Organizations must be certified as tax exempt under Section 501(c)(3) of the Internal Revenue Code or use a fiscal sponsor with 501(c)(3) tax status. **Applications that do not contain a valid EIN (tax ID) number will not be considered.** Organizations using a fiscal sponsor must review the [Eligibility Criteria & FAQs](#) for additional information and instructions.
- The Foundation accepts applications from public entities such as schools, universities, and libraries through an affiliate or supporting 501(c)(3) organization. Please see the [Eligibility Criteria & FAQs](#) for additional qualifying information and instructions.
- An agency acting as the fiscal sponsor on behalf of a community collaborative may be eligible to submit proposals on behalf of its own agency needs as well as the needs of the collaborative. Please contact [Melissa Park](#) for more information and to discuss your specific situation.
- Grants from the Community Disaster Relief Fund are available for organizations serving all regions of Santa Barbara County.

## Application Process

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To download the application, go to <https://www.sbfoundation.org/what-we-offer/give-to-our-community/community-disaster-relief-fund/> and select **2019 Community Disaster Relief Fund Phase II Application**.

- Using the **Save As** feature, save the application to your computer.
- Please use only the space allotted. Expanding the text boxes on the application form will result in unreadable content.

If you experience technical difficulties downloading the application, please try the following:

1. Click on this link: <http://get.adobe.com/reader>
2. Download the latest version of Adobe Reader (click on **Install Now**)
3. Restart your computer

The application packet will include the following documents:

- Grant application
- Board of Directors roster
- Organization financial summary
- Organization balance sheet summary

## Submittal Procedures

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1. Applications are accepted electronically via email.
2. Attach your completed application in an email using the **Attach File** feature.
3. Submission of unsolicited materials is discouraged as they will not be considered in the review process.
3. Include the name of your organization and the name of the grant program you are applying to in the email subject line. (Example: My Nonprofit 2019 Community Disaster Relief Fund Grant Application)
4. Email the materials to: [grants@sbfoundation.org](mailto:grants@sbfoundation.org).

**NOTE:** You will receive an automatic response email when your grant application has been received. This will guarantee that your application has been submitted successfully. **Please retain this receipt for your files.**

## Important Dates

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The 2019 Community Disaster Relief Fund Phase II Distribution opens on Monday, January 28, 2019. **Applications are to be submitted no later than Monday, February 25, 2019 by 5:00 p.m.** Pacific Standard Time. Applications received after the deadline will not be considered. Grant award decisions will be made no later than April 2, 2019.

## Contact Information

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For questions about the Community Disaster Relief Fund, funding eligibility, technical assistance and support, please contact Melissa Park, Community Engagement Coordinator, at (805) 963-1873 or [mpark@SBFoundation.org](mailto:mpark@SBFoundation.org).