



2018 Community Caregiving Grant Guidelines

For all Santa Barbara County Communities



What are Community Caregiving Grants?

As our population lives long and healthier lives, the Santa Barbara Foundation believes in finding creative solutions to ensure all community members have what they need to age successfully. As a community, we are problem-solvers. Evolving our practices with new, smarter ways of doing things is the key to our resiliency.

Caring is a basic human activity. As our community ages, the need for care is increasing. Caregiving encompasses a range of activities including healthcare management, medical activities, care coordination, household chores, social and emotional support and more. While caregivers experience rewards from caring for relatives and friends, they also bear significant costs in the form of diminished health outcomes, social isolation, difficulties balancing caring with work responsibilities and challenges navigating complex health and long-term care systems. We believe that by drawing attention to the work of caregiving, strengthening family caregivers and developing integrated and coordinated systems of support, caregivers and their family members will be better equipped and empowered to manage their lives and experience a better quality of life.

Community Caregiving Initiative Grants are available to pilot, develop, and bolster new projects and programs that build capacity and systems for caregiver support—including work supported through this grant opportunity in the past two years. Competitive projects will address identified gaps and opportunities in existing services, exchanges, and connections that increase caregiver resiliency and competency. The most competitive projects will be regional—focusing on specific geographic areas of Santa Barbara County—and collaborative in nature, led by organizations with the capacity to convene a variety of stakeholders in a community change effort. Work should emphasize regional priorities and may feed into existing collaborations or represent a new collaboration. The Santa Barbara Foundation's philanthropic purpose is to bring focus to areas of high need in the family caregiver population and explore a variety of service delivery mechanisms and program models to determine feasibility, results, and scalability. Community Caregiving Initiative Grants are up to \$40,000 for individual organizations and up to \$75,000 for collaborations of three or more organizations.* Awards will be one year in length with potential for renewed funding based on results.

Criteria

- The proposed project provides innovative ideas or fresh approaches that go beyond marginal improvements in the existing programs and services.
- The project will address identified gaps and opportunities and build capacity for an integrated system of caregiver support.

- The project is beyond the exploratory and planning phases, including research, feasibility, and development of partnerships and collaborations, and is ready to implement a pilot phase, initiate a new project, or expand or scale up an existing work.
- Outcomes are projected for the grant period and tied to the vision of supporting family caregivers and assessing their responses to specific interventions.
- An evaluation or measurement component is integrated into the project to establish baseline data and/or measure change over time.
- The organization and/or project partners demonstrate capacity to manage the scale and scope of the project. Ideas for sustaining the work have been explored and are incorporated in to the work plan.
- The organization must make a commitment to collaborative data sharing and participation with the Community Caregiving Initiative's evaluation and data collection activities, which may include activities survey administration, interviews, convening's, and the use of CareMaps™.**

Priority will be given to projects that:

- Transform approaches or service delivery to family caregivers
- Identify and engage key stakeholders and, wherever possible, incorporate the perspective of family caregivers
- Demonstrate collaboration and the willingness to be more effective by working together
- Build on existing community strengths and expand capacity to serve family caregivers
- Have defined evaluation measures to assess progress and caregiver response to interventions

Community Caregiving Initiative Grant Awards are intended for:

- Direct or indirect expenses related to implementation of new projects or projects that build on existing work previously funded through this grant opportunity
- Coordination of efforts
- Evaluation of results

Please visit the [Eligibility Criteria & FAQs](#) for a complete list of what the foundation does not fund.

Community Caregiving Initiative Grant Awards are not intended to support:

- On-going existing programs
- General operating support

*The Grants Review Panel reserves the discretion to reduce or increase the grant award.

**Further information about the CareMap™ can be found here: <https://atlasofcaregiving.com/about-atlas-caremaps/>

Eligibility Requirements

- Community Caregiving Initiative Grants are available to organizations serving all regions of Santa Barbara County.
- Applicant organizations must be certified as tax exempt under Section 501(c)(3) of the Internal Revenue Code or use a fiscal sponsor with 501(c)(3) tax status. Applications that do not contain a valid EIN (tax ID) number will not be considered.
- The foundation accepts applications from public entities such as schools, universities, and libraries through an affiliate or supporting 501(c)(3) organization. Please see the [Eligibility Criteria & FAQs](#) for additional qualifying information and instructions.

Application Process

- To download the application, go to sbfoundation.org/caregiver and select Community Caregiving Initiative Grants.
- Using the Save As feature, save the application to your computer and then open it using Adobe Acrobat Reader. Please note, this is very important if you are using a Mac as applications filled out using Mac preview and frequently unreadable and will need to be re-completed/submitted using Adobe Acrobat Reader. Extensions will not be provided for applications that are submitted in the wrong or unreadable format..
- Please use only the space allotted. Expanding the text boxes on the application form will result in unreadable content.

If you experience technical difficulties downloading the application, please try the following:

1. Click on this link: get.adobe.com/reader
2. Download the latest version of Adobe Reader (click on Install Now)
3. Restart your computer

The application packet will include the following documents:

- Grant application
- Board of directors roster
- Project Budget
- Organization financial summary
- Organization balance sheet summary

Additional required materials:

- The organization's most recent form 990/990 EZ
- The most recent completed financial statements

Supplemental Document for a Collaborative Project

As part of the application packet, a 501(c)(3) organization that agrees to serve as a fiscal sponsor for a collaborative project must provide a partner roster indicating the participating organizations, the key contacts at those organizations and their job titles, along with an agreement signed by project partners. The signed agreement should

spell out the roles and responsibilities of each partner organization and should be signed by the executive director or key leader with oversight authority for the project.

Submittal Procedures

1. Applications are accepted electronically via email.
2. Attach your completed application in an email using the Attach File feature.
3. Submission of unsolicited materials is discouraged as they will not be considered in the review process.
4. Include the name of your organization and the name of the grant program you are applying to in the email subject line. (Example: My Nonprofit Community Caregiving Initiative Grants Application)
5. Email the materials to: grants@sbfoundation.org.

NOTE: You will receive an automatic response email when your grant application has been received. This will guarantee that your application has been submitted successfully. Please retain this receipt for your files.

Important Dates

2018 Community Caregiving Initiative Important Dates	
August 23, 2017 1-2:30pm	Technical Assistance Webinar
October 2, 2017	Application Deadline
January, 2018	Funds Awarded
January 31, 2019	Final Report Deadline

Contact Information

For questions related to funding or eligibility for the 2018 Community Caregiving Initiative Grants Program, please contact Sr. Director of Community Investments, Phylene Wiggins at (805) 880-9353 or pwiggins@sbfoundation.org. Organizations that are considering an application to this program are strongly encouraged to discuss their proposal ideas prior to application submission. A webinar to discuss the program will be held on August 23, 2017 from 1-2:30pm PST and will be recorded for future reference. Deadline for applications is Monday, October 2, 2017. Awards will be made in January 2018.

For questions regarding technical assistance and support, please contact Sadye Terre, Special Projects Officer Community Investments, at (805) 963-1873 or sterre@sbfoundation.org.